

TOWN OF BRIDGEWATER
SELECTBOARD / SEWER COMMISSIONERS
MINUTES OF SEPTEMBER 8, 2020

DRAFT

Meeting was called to order at 4:30 pm by Lynne Bertram, Chair.

Present: Norman (Nope) Martin, Brian Bontrager, Vicky Young, and Nancy Robinson

Visitors: Via Phone Conference; George Spear, Allan Stein, VT Standard
Bruce Seely & Josh Maxham

Addition to agenda: None.

Lynne moved to accept the minutes of August 18, 2020 as presented. Nope seconded the motion and motion carried.

Visitors: Bruce and Josh phoned in to discuss the Contract for Architectural Services with NBF. The town had a previous contract with NBF to do the design phase of the Fire Station project to get information for the bond vote. New contract is for the construction phase and will include mechanical, electrical and fire protection costs. Contact amount is for approx. \$86,000. This contract contains the legal language that was written into the previous contract. Nope moved to approve the NBF contract. Brian 2nd the motion and motion carried.

Highway Report: Jeff not in attendance due to conflict in schedule. Nope reported that sand for this year is being delivered. Road Crew are grading and ditching roads. Board reviewed and approved a right of way permit for Stacey Gerrish. Board reviewed revised draft access/right of way application, notice to proceed and permit. Will note on each page that "This is not a permit". Brian moved to approve the revised documents. Nope 2nd and motion carried. Lynne signed the Bridgewater Center Road Paving Reimbursement request. Project costs approx. \$105,000 and town will get back approx. \$84,000. Board reviewed and signed Municipal Roads General Permit grant to update the culvert and stormwater inventory. Discussion of sand/salt shed project which was tabled from last meeting. After discussing the town options (do nothing, town to build on own or accept grant with the expectation that it will cost more than the grant), Brian moved to proceed with the grant process. Nope 2nd the motion. Motion carried. Nancy will notify Pete Fellows at TRORC. Next step will be to move forward with the Dubois & King contract for design phase. Board discussed electrical work that needs to be completed in the highway buildings. Brian will contact local contractors (Viking & J. Cayer) to see if they are taking on new clients and if they would come out to give quotes on the work that needs to be done. Lynne suggested that any company hired; would establish a relationship to do all town building work.

Treasurer's File: Order sheets #04 (ck # 2521- and e-ck #'s 18919-18944) and Payroll (ck #'s 3920-3925 - and e-ck's 3180-3197) were reviewed and signed. Town has received a letter from a taxpayer asking that the board waive the penalty for filing a late homestead. Board reviewed prior years actions and voted not to waive the penalty.

Clerk's File: An excess weight permit was approved and signed for A. Johnson Company. Nancy reported that she has applied for a grant from the State/CARES Act to get the land records digitized. The grant is for \$20,000 which is the maximum that any town can apply for. If grant is approved, Nancy will work with Recordsforce, Inc. to complete this project.

September 8, 2020 Minutes cont.

Old business: Board signed a new contract with the Windsor County Sheriff's Department. Will resume services for 4 hours a day at \$56.00 per hour. Will revisit in a couple of months to see how it is going. Board members signed loan paperwork for the wastewater treatment facility engineering project.

New business: Brian moved and Lynne 2nd to appoint Sarah Kaminski Adams to the Windsor Central Unified Union School District Board to replace Nicola Shipman. This appointment will be until 2021 Town Meeting.

Board signed a Single Applicant Resolution on behalf of the BACF who are applying for an Implementation Grant. Applied last spring but were not approved at that time.

Lynne moved and Brian 2nd to enter into executive session at 5:40 pm per 1 V.S.A. 313 (3) to discuss a legal situation. Returned to open session at 6:05 pm. No action taken.

Nope reported to the board that he had meet with Richard & Jenny Shurtleff to discuss the North Bridgewater Road as it runs along and between their house and outbuildings.

Lynne contacted and worked with Isaac Wagner, Grant Writer for the BACF to upload the Resolution that the board signed.

Being not further business, the motion was made and seconded to adjourn at 6:15 pm.

Respectfully submitted,

Nancy Robinson

Nancy Robinson
Clerk